



Special terms and conditions for co-exhibitors jazzahead! April 19th – 22nd, 2018

1) Organizer

WFB Wirtschaftsförderung Bremen GmbH
Division MESSE BREMEN
Findorffstraße 101
28215 Bremen
Germany
Phone: +49 (0)421 / 3505 - 298
Fax: +49 (0)421 / 3505 - 15 460
E-mail: info@jazzahead.de
www.jazzahead.de

2) Location

Exhibition Center Bremen
Findorffstraße 101
28215 Bremen
Germany

4) Event Date

19 – 22 April 2018

5) Opening hours

Exhibition:

19 April 2018: from 01.00 p.m. to 07.00 p.m.
20 April 2018: from 10.00 a.m. to 07.00 p.m.
21 April 2018: from 10.00 a.m. to 07.00 p.m.
22 April 2018: from 10.00 a.m. to 12.00 p.m.

5) Registration

The online registration is binding. Due to the invoicing process and preparatory organisational issues, **online registrations** are only possible **until April 05th, 2018**. An **entry in the Guide** (official participants' index) can only be guaranteed if the registration is submitted **before March 14th, 2018**. Registrations that are submitted after this date cannot be listed in the print version of the Guide. As of the first day of the event, registrations are also possible on site. A retrospective entry in the online index is possible until July 01st, 2018.

6) Participation fees for co-exhibitors

All days: 160€ + 19% VAT

Discount for participants of an umbrella stand (e.g. Europe Jazz Network / Showcasing Artists & International Promoters): 130€ + 19% VAT

Discount for students and members of Union Deutscher Jazzmusiker: 75€ + 19%VAT

All walk up registration will be charged with an additional fee of 20€ + 19% VAT.

7) The participation fee for professional participants includes the following services:

Entrance to the exhibition, incl. all showcase concerts and events at exhibition hall 6 & 7 and Kulturzentrum Schlachthof. A personal badge and the official jazzahead! goodie bag with participants' information (handed out on site). An entry in the Guide with all important personal data (online & print) as well as a login to the online database. As a co-exhibitor you are now allowed to make a **showcase application (deadline November 02nd, 2017)**.

8) Payment/cancellation

Payment is to be made via direct bank transfer, PayPal or credit card. The invoice will be sent to you subsequently per e-mail. On site cash payment or payment via credit card is possible. A cancellation is free of charge until two weeks after receipt of the registration – later cancellations will be charged with 30% of the registration fee until December 15th 2017. After this date cancellations will be charged with 50% of the registration fee. No-shows will be handled like cancellations. Cancellations must be declared in written form. A substitute participant can be accepted in case the registered participant is unable to attend. The name of the substitute person has to be submitted by March 14th, 2018 in written form.

In case of force majeure, the General Participation Directives of the IDFA members (a partnership of German fair and exhibition cities) dated 2009 apply. In these cases, in addition to paragraph 8.2, MESSE BREMEN retains 20% of the total registration fee for the costs incurred up to that point.

9) Photo and video

As part of its events, MESSE BREMEN and approved press and TV will take photos and make film, video and TV recordings of the event, trade fair visitors and stands and exhibits. In consideration of the German Law on the Protection of Copyright in Works of Art and Photographs (KUG), the photos and recordings are used gratuitously for media publications and trade fair-related promotion of MESSE BREMEN. If you dissent to this use, please contact our photographers or our exhibition team at the entrances and exits.

10) Data protection

Your personal data will be used exclusively internally and specifically for the completion of our services and your stand booking, and in accordance with the stipulations of the Federal Law on Data Protection (Bundesdatenschutzgesetz). The provision of this data is voluntary. It is, however, required to register for a trade fair stand. The address will be published in the Guide (official participants' index). An appeal may be made against this data collection and recording anytime in writing at info@messe-bremen.de or via phone at +49 (0)421 3505 312, with effect for the future. Data will be deleted upon the expiry of the legally required data retention periods.